

Town of Clearfield

Monthly Board Meeting May 2008

Town of Clearfield Board Meeting was held Wednesday, May 21, 2008. The following people were in attendance: Ron Bailey, Ron Lauden, Jim Suzda, Kathy Davis, Cindy Suzda, Jody Bigalke, George Davis, Tanya Anderson, Rachel Barrick, and Jennifer Greeno.

Chairman Ron Bailey opened the meeting at 7:00pm. It was noted that the meeting had been properly posted.

Approve Agenda. Amend the agenda as follows: remove the variance request of Langley as that issue has been resolved by the passage of our zoning ordinance and add the Zoning Administrator position. Motion by Bailey, second by Lauden to approve the amended agenda. Motion carried.

Public Comments. No public comments.

Meeting Minutes. The minutes of the previous month's meeting were presented. Motion by Suzda, second by Lauden to accept the minutes as submitted. Motion carried.

Treasurer's Report. Cindy Suzda presented the Treasurer's report. The Money Market account balance was \$133,286.23 and the checking account balance was \$3244.28. The Treasurer's report was placed on file.

The Treasurer reported that late dog licenses are still outstanding for Timothy Daley and Allen Johnson. They have been given until Saturday, May 24, 2008 to obtain dog licenses.

Bartender Licenses. Tanya Anderson, Jennifer Greeno, and Rachel Barrick (Cedar Springs) appeared before the Board to obtain bartender licenses. Motion by Lauden, second by Suzda to approve bartender licenses for Tanya Anderson, Rachel Barrick, and Jennifer Greeno. Motion carried.

Road Report. Bigalke reported approximately sixteen (16) street signs need to be replaced. The Road Man has been patching the roads; the current load of patch mix is unsatisfactory. It was decided to mow only areas that need it in order to conserve fuel and to mow only one wide now and two wide in the fall. It was reported that the sealcoat was ripped up when the driveway was put in at W8159 30th Street; Bigalke will repair. Bigalke reported seeing a mountain lion in the area of 34th Street and 8th Avenue.

Building Permits. It was noted that the Juneau County Board of Supervisors approved the Town of Clearfield zoning ordinance at their May meeting. The Town Board will no longer need to approve the building permit applications. The Clerk was instructed to provide a copy of the applications along with the Building Permit Recap.

<u>Name</u>	<u>Description</u>	<u>Location</u>
Stanley Schulte	House	N7010 SR80
Store-More	Storage condo	N7209 SR58
John Nelsen	House	W7820 Silvernagel Rd
Robert Kozak	Storage building	N7478 11 th Ave
Jennifer Zander	Storage shed	W7846 30 th St
Mark Jackering	Garage	N8620 8 th Ave
Ron Berry	Enclosed porch	N8156 Fish Rd
Dan Gold	Garage	W6398 39 th St
Jordan Reichel	Garage	W7786 30 th St

Motion by Suzda, second by Lauden to approve the building permits as presented. Motion carried.

O'Connor Camper Request. Donald O'Connor petitioned the Board for a 60-day extension to the camping ordinance in order to keep his camper on his property for a total of 90 days. Motion by Lauden, second by Bailey to approve Donald O'Connor's petition for a 60-day extension for his camper. Motion carried.

Liquor License Renewals. Liquor and cigarette license renewals for Cedar Springs, Clearfield Pub, and Rockett's Sports were presented to the Board. Motion by Suzda, second by Lauden to approved the liquor and cigarette license renewals for Cedar Springs, Clearfield Pub, and Rockett's Sports. Motion carried.

Planning Committee. Ron Bailey appointed the Town Board (3-year terms) with Eugene Morris (2-year term) as the community member to serve as the Town of Clearfield Planning Committee. Bailey will chair the committee; the term begins May 21, 2008. The Planning Committee will work on updating the comprehensive land use plan in the near future. Motion by Lauden, second by Suzda to approve the Town of Clearfield Planning Committee as appointed. Motion carried.

Zoning Board of Appeals. The following residents have agreed to serve on the Town of Clearfield Zoning Board of Appeals:

<u>Name</u>	<u>Term</u>
Doug Duray (Chairman)	3 years
Kathy Vopelak	1 year
Mike Meixner	2 years
Richard Milgrom	1 year
Leo Moravek	2 years
Angeline Miller (Alternate #1)	3 years
Todd Bunker (Alternate #2)	3 years

Motion by Suzda, second by Lauden to confirm the Town of Clearfield Zoning Board of Appeals appointees as presented, effective upon publication of the zoning ordinance (June 12, 2008). Motion carried.

The zoning ordinance allows the Town to charge someone a fee if the Board of Appeals needs to convene. This fee will be used to pay the Board of Appeals for meeting. Bailey suggested charging a fee of \$30.00 per member per diem. Motion by Lauden, second by Suzda to approve the payment of \$30.00 per member per diem for those who sit on the Zoning Board of Appeals. Motion carried.

Zoning Administrator Position. More information is needed before making any action. A meeting will be scheduled for Wednesday, June 4, 2008 at 7:00pm to take action on the hiring of the Zoning Administrator as well as job description and pay. The duties of the Zoning Administrator are laid out in the zoning ordinance. The Zoning Administrator must go over all the Town's parcels to know which parcels are currently conforming and non-conforming. Bailey suggested Zoning Administrator pay of \$1800.00 per year plus \$25.00 per building permit application plus mileage.

Correspondence/Updates. A thank-you note was received from Albert and Eileen Bigalke for being named Clearfield Citizens of the Year for 2008.

Florian Wesley CSM was approved.

It was noted that there is a Labor Law Clinic in La Crosse on August 21, 2008.

The year-to-date Billing and Budget Recaps were distributed.

Board Comments. None.

June Board Meeting Agenda. The next Board Meeting will be a Special Board Meeting on June 4 at 7:00pm to discuss the Zoning Administrator job description and pay as well as hire a Zoning Administrator. The regular monthly June Board Meeting will include approval of renewal bartender licenses.

Payment of Bills. Motion by Bailey, second by Lauden to approve the payment of vouchers as presented. Motion carried.

Adjournment. Motion by Lauden, second by Suzda to adjourn the meeting. Motion carried. The meeting was adjourned at 8:10pm. The next Board Meeting is scheduled for June 18, 2008.

Kathleen Davis, Clerk
Town of Clearfield